

WORKready

WHAT TO DO WHEN AN INJURY OCCURS

You and your employee should determine the appropriate level of care including: Emergency Room or WORKcare Occupational Health.

1. Fill out form or be able to provide the information requested below.

2. Contact the Rehab Outreach Intake Coordinator at **618.993.6237**. If unable to reach them, please contact the Supervisor of Outreach Services at **618.993.6237 ext 68146**.

3. The Rehab Outreach Intake Coordinator or Supervisor of Outreach Services will give you direction as to how best to proceed to assist your employee.

Company Name _____

Employee Name _____

Supervisor _____

Employee Date of Birth _____

Date of Injury _____

Body Part Injured _____

Employee Phone Number _____

Employee Position _____

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800.597.5790 or sih.net

